

Risk Register

Appendix 1

Temporary Accommodation

As at: 07/06/2024

| Ref | Title | Risk Description | Opp / Threat | Cause | Consequence | Risk Treatment | Date Raised | Owner | Gross | | Current | | | Target | | Comments | Control / Mitigation Description | Date Due | Action Status | % Progress | Action Owner |
|-----|------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|----------------|-------|---|---------|---|-------|--------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-------------|---------------|-------------------------------|--------------|
| | | | | | | | | | P | I | P | I | Score | P | I | | | | | | |
| 1 | Increased demand for TA | Demand on Statutory Housing Services continue to Increase | Threat | External factors such as, Cost of Living Crisis, Legislation Changes, War & Resettlement Schemes, Private Sector Evidions | The increased pressure on Statutory Homeless Services could lead to an increased demand on Temporary Accommodation supply and Council budgets. Large overspends | Reduce | 24/05/24 | Richard Wood | 5 | 5 | 4 | 4 | 16 | 3 | 3 | The proposed mitigations of increasing Temporary Accommodation Supply, Prevention outcomes and Move on opportunities will help combat the risk of New or increased pressure on Statutory Homeless Services | Ongoing | Ongoing | 20% | Richard Wood | |
| 2 | Service Failure | Failure to comply with Statutory Homeless Duties in accordance with Legislation and guidance | Threat | Services become overwhelmed and become unable comply with Statutory Duty and Guidance and Corporate Standards. | Increased Homelessness, Legal Appeals, increased costs and reputational damage to the Authority. | Avoid | 24/5/24 | Richard Wood | 4 | 4 | 3 | 3 | 9 | 2 | 2 | The Authority have experience of delivering services, the Council will continually monitor service delivery. This includes operationally delivering on the proposed mitigations in this report. Additional Resources being recruited to support increased demand on Officers, Corporate well-being guidance and tools along with Staff development and training. Offering competitive salaries in the market place. | Ongoing | Ongoing | 20% | Richard Wood/ James Pickering | |
| 3 | Under performance to procurement specification | Suppliers don't deliver expected outcomes for providing Emergency Housing | Threat | Inadequate monitoring or inappropriate service measures applied | Increased spend & Inability to comply with Statutory Homeless Duties, complaints from residents and reputational damage. | Avoid | 24/05/24 | Kieran Edmunds | 3 | 3 | 3 | 3 | 9 | 2 | 2 | Service measures agreed in partnership with providers. Robust monitoring regime put in place and regularly reviewed | 01/04/25 | In Progress | 20% | Kieran Edmunds | |
| 4 | Failure of service delivery (Procurement Regulation) | Not being able to appoint successful suppliers to a Framework, leading to increased costs which are not compliant with Procurement and Financial regulation. | Threat | Increased costs paid towards supplies without a Framework being run, meaning the Authority must apply for Exemptions. An ineffective and uncompetitive tender process leading to a lack of suitable providers making an application. | Breach of Procurement and financial regulation. | Avoid | 24/05/24 | Kieran Edmunds | 3 | 3 | 3 | 3 | 9 | 1 | 1 | Working with Procurement, Legal and Technical experts to ensure to Tender process is done effectively to ensure Suppliers bid for the Temporary Accommodation Contract Award | 11/01/24 | In Progress | 30% | Kieran Edmunds | |
| 5 | Failure to deliver mitigations | Not being able to ensure the Mitigations proposed are delivered on within key target and time frames. | Threat | Inability to source enough Lease Agreements to establish PSL Model. Not able to deliver wider mitigations to increase stock. | Mitigations being delayed or not realised increasing the demand on Statutory Service and Costs to the Local Authority. | Avoid | 24/05/24 | Richard Wood | 4 | 5 | 3 | 3 | 9 | 3 | 3 | Ensuring a competitive offer for PPRS Landlords and a having a detailed Procurement Strategy, effective governance oversight, Additional resource to deliver mitigations. | 01/04/25 | In Progress | 20% | Richard Wood | |

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